

COVID-19 SAFETY PLAN

Updated November 13, 2022

Amidst the ongoing effects of the COVID-19 pandemic, Silhouette Stages continues to prioritize the health and well-being of our Patrons, Volunteers, and the community. We are committed to providing a safe, enjoyable theatrical experience for everyone.

Silhouette Stages reviews guidance from the [Centers for Disease Control \(CDC\)](#), the [Maryland Department of Health \(MDH\)](#), and the [Howard County Health Department \(HCHD\)](#), along with protocols required by our rented rehearsal and performance venues.

THIS COVID-19 SAFETY PLAN IS SUBJECT TO CHANGE AT ANY TIME AS NATIONAL AND LOCAL GUIDELINES ARE UPDATED IN RESPONSE TO THE COVID-19 PANDEMIC. PROCEDURES IMPLEMENTED BY THIS COVID-19 SAFETY PLAN ARE NOT AN ABSOLUTE PROTECTION AGAINST CONTRACTING THE VIRUS. PATRONS AND VOLUNTEERS ASSUME THEIR OWN RISK BY ENTERING THE FACILITY. ANY PERSON WHO DOES NOT COMPLY WITH THE POLICIES BELOW WILL NOT BE PERMITTED TO ENTER OR REMAIN IN THE FACILITY.

Contents

Definitions	1
Health and Safety Upgrades	2
Universal Rules for All Events	2
Before The Event	3
During The Event	3
After The Event	4

Definitions

In this COVID-19 Safety Plan the following terms are used:

“Patron” means any person attending a performance or event at Silhouette Stages, including those who purchased tickets and those who received complimentary tickets.

“Production” means the entire process of an event, play, or musical, from the first rehearsal to the final performance and set strike.

“Vaccination” (sometimes referred to as “full vaccination”) means that 14 calendar days have passed since receiving the second dose of the Moderna or Pfizer vaccine or that 14 days have passed since the sole dose of the Johnson & Johnson vaccine; booster shots, while strongly encouraged, are not currently required.

“Volunteer” means any person participating in a Silhouette Stages event, including members of the cast, production team, backstage crew, and those participating in set builds, set decoration, and front of house activities.

Health and Safety Upgrades

Enhanced Cleaning:

All facilities will be thoroughly cleaned between every event, including rehearsals and performances, with special attention to high-touch points and use of disinfectant wipes or spray that eliminates up to 99.9% of harmful bacteria and viruses, including the COVID-19 virus.

Hand Sanitizer Stations:

Multiple hand sanitizer stations will be available at all facilities during all Silhouette Stages events. Patrons and Volunteers are encouraged to frequently use hand sanitizer, especially when hand washing is not an option.

Portable Air Filtration:

Silhouette Stages will be using two portable air purifiers with HEPA filters during all indoor auditions, rehearsals, and backstage during performances.

Upgraded Ventilation Systems:

Slayton House uses UV Fans in the Theatre and Dance Studio and has portable air purifier fans with UV light filters running 24/7 and will be placed in higher traffic areas during events. The HVAC systems are currently using MERV 10-rated filters and have been adjusted to increase air turnover (fresh air) rate by 100%.

Patron Rules for All Events

For Patrons attending events:

- **Masks** are highly encouraged, but **not required**.
- **Proof of Vaccination** is **not required**.

Many people hold strong personal feelings about vaccination and masking. Any Patron or Volunteer who fails to remain respectful to other Volunteers, Patrons, or members of the Silhouette Stages team, whether verbal, physical, or electronic, may be immediately removal from the facility. Such behavior will not be tolerated.

Any Patron exhibiting COVID-like symptoms during an event may be asked to leave.

Silhouette Stages may require that Patron to display proof of a negative COVID test prior to returning to another performance of that same Production.

Volunteer Rules for All Events

For Volunteer members of the cast, production team, and set build/decoration team:

- **Masks** are highly encouraged, but **not required**.
- **Proof of Vaccination** is **required**.

The Director of each production has the discretion to adjust masking requirements for auditions and rehearsals based on the specific circumstances occurring that day.

The Director must appoint a COVID Officer prior to the first rehearsal to serve as the point of contact in the event anyone requests clarification on this Policy and to consult with if someone tests positive.

For Volunteers during performances, including the House Manager, Asst. House Manager, ushers, box office, stage managers, sound and lighting technicians, and backstage crew:

- **Masks are required** while inside the facility.
- **Proof of Vaccination** is **required**.

Proof of vaccination may be completed (1) by showing digital images on a smartphone, or (2) by showing a physical copy of the Vaccination card. Volunteers need only display proof of Vaccination prior to their first participation in a Production; such proof is sufficient for the extent of that Production. For example, a person attending auditions showing proof of Vaccination does not need to show proof again during call-backs, rehearsals, or performances.

If anyone in the rehearsal space tests positive for COVID, all those who were in the rehearsal space in the prior five days must present a negative COVID test result prior to returning to the next rehearsal.

Before The Event

I am the Patron who purchased tickets for my group – what should I know?

It is the responsibility of the ticket purchaser to communicate the requirements of this entire COVID-19 Safety Plan to everyone for whom you have purchased tickets. By purchasing tickets, you accept the requirements of this COVID-19 Safety Plan. Shortly before your performance date, you will receive a performance reminder email with the most up-to-date version of this important information. Please be aware that only the ticket purchaser will receive these emails, so be sure to share these communications with everyone in your party so they are aware of what to expect.

If you are sick, please stay home.

If you or someone in your group doesn't feel well, has exhibited any symptoms of COVID-19 in the previous 14 days, or has been in contact with someone who has tested positive for COVID-19 in the previous 14 days, please stay home. As a reminder, symptoms include a fever of 100.4 or higher, cough, loss of smell or taste, runny nose, shortness of breath, and sore throat. If you have to stay home, see the next topic...

What is Silhouette Stages' flexible ticket exchange policy?

If you do not feel well on the day of your performance, please contact silhouettestages@gmail.com for assistance exchanging your tickets for a different performance of the same production. Per our Ticket Policy, refunds are not available.

During The Event

Volunteers Are There to Help

Volunteers and Board Members are available throughout the performance to monitor everyone's safety and to assist in any way they can. If you feel uncomfortable at any time, please speak to one of our friendly volunteers who will assist you.

Please Respect the Rules

The rules and restrictions contained in this COVID Safety Plan have been created for the safety of **all** Patrons and Volunteers. Anyone who does not follow the rules or behaves in a manner disrespectful to our Patrons and Volunteers will not be allowed to enter or remain in the venue.

Seating Configuration

Slayton House is currently seating up to full capacity for all performances. This means that there will not be physical distancing within the venue, and you may have patrons sitting directly next to you, in front of you, and behind you.

Food & Beverage Service

Food and beverage service is permitted; however, Silhouette Stages may limit the concessions to water only or implement other limitations. Details of the available concessions will be provided to Patrons at completion of online ticket purchase and in the pre-show emails.

After The Event

Exit the Building Promptly through Designated Exits

In order to avoid gathering of crowds indoors, Patrons and Volunteers are encouraged to promptly exit the facility at the end of the event. For performances, Patrons should exit Slayton House as instructed by the House Manager and ushers; Volunteers, including cast members, should promptly exit Slayton House and are encouraged to meet their guests outside of Slayton House.

Exposure Notification

If we are notified of a positive COVID-19 diagnosis of a Patron or Volunteer during a performance, we will do our best to contact those Patrons and Volunteers who may have been exposed at that event.

Share Your Feedback

As the COVID-19 pandemic is a dynamic, frequently changing situation, we appreciate all feedback from our valued Patrons and Volunteers. Please contact us to let us know what you liked and what could be improved regarding our COVID-19 Safety Plan. Silhouette Stages' goal is to ensure that everyone feels safe and has an enjoyable theatrical experience.

PATRON ADVISORY

COVID-19 Safety Plan

Updated November 13, 2022

To ensure the health and security of our patrons, performers, and volunteers, Silhouette Stages has updated its COVID-19 Safety Plan as follows:

1. Proof of vaccination is not required for patrons attending a performance. Proof of full vaccination is required for Volunteers, including members of our cast, crew, Production Team, and Front of House team.
2. Masks are highly encouraged, but not required for patrons attending a performance and for members of the cast. Masks remain required for Volunteers during a performance, including the front of house team, ushers, and backstage crew.

Please see our full COVID Safety Plan for additional details.