



# COVID-19 SAFETY PLAN

Updated March 14, 2022

Amidst the ongoing effects of the COVID-19 pandemic, Silhouette Stages continues to prioritize the health and well-being of our Patrons, Volunteers, and the community. We are committed to providing a safe, enjoyable theatrical experience for everyone.

Silhouette Stages follows guidance from the [Centers for Disease Control \(CDC\)](#), the [Maryland Department of Health \(MDH\)](#), and the [Howard County Health Department \(HCHD\)](#), along with protocols required by our rented rehearsal and performance venues.

THIS COVID-19 SAFETY PLAN IS SUBJECT TO CHANGE AS NATIONAL AND LOCAL GUIDELINES ARE UPDATED IN RESPONSE TO THE COVID-19 PANDEMIC. PROCEDURES IMPLEMENTED BY THIS COVID-19 SAFETY PLAN ARE NOT AN ABSOLUTE PROTECTION AGAINST CONTRACTING THE VIRUS. PATRONS AND VOLUNTEERS ASSUME THEIR OWN RISK BY ENTERING THE FACILITY. ANY PERSON WHO DOES NOT COMPLY WITH THE POLICIES BELOW WILL NOT BE PERMITTED TO ENTER OR REMAIN IN THE FACILITY.

## Contents

Definitions .....	2
Health and Safety Upgrades .....	2
Universal Rules for All Events .....	3
Before The Event .....	4
During The Event .....	5
After The Event .....	6



## Definitions

In this COVID-19 Safety Plan the following terms are used:

**“Patron”** means any person attending a performance or event at Silhouette Stages, including those who purchased tickets and those who received complimentary tickets.

**“Production”** means the entire process of an event, play, or musical, from the first rehearsal to the final performance and set strike.

**“Vaccination”** (sometimes referred to as “full vaccination”) means that 14 calendar days have passed since receiving the second dose of the Moderna or Pfizer vaccine or that 14 days have passed since the sole dose of the Johnson & Johnson vaccine; booster shots, while strongly encouraged, are not currently required.

**“Volunteer”** means any person participating in a Silhouette Stages event, including members of the cast, production team, backstage crew, and those participating in set builds, set decoration, and front of house activities.

## Health and Safety Upgrades

### **Enhanced Cleaning:**

All facilities will be thoroughly cleaned between every event, including rehearsals and performances, with special attention to high-touch points. Cleanings will include the use of disinfectant wipes or spray and UV light wands that both eliminate up to 99.9% of harmful bacteria and viruses, including the COVID-19 virus.

### **Hand Sanitizer Stations:**

Multiple hand sanitizer stations will be available at all facilities during all Silhouette Stages events. Patrons and Volunteers are encouraged to frequently use hand sanitizer, especially when hand washing is not an option.

### **Portable Air Filtration:**

Silhouette Stages will be using two portable air purifiers with HEPA filters during all indoor auditions, rehearsals, and backstage during performances.

### **Upgraded Ventilation Systems:**

Slayton House uses UV Fans in the Theatre and Dance Studio and also has portable air purifier fans with UV light filters running 24/7 and will be placed in higher traffic areas during events. The HVAC systems are currently using MERV 10-rated filters and have been adjusted to increase air turnover (fresh air) rate by 100%.



## Universal Rules for All Events

### **Masks are optional for all Patrons and Volunteers.**

Per CDC guidelines, when community transmission is “Low” people may choose to mask at any time, however, anyone with symptoms, a positive test result, or exposure to someone with COVID-19 should wear a mask. (<https://www.cdc.gov/coronavirus/2019-ncov/your-health/covid-by-county.html>)

Directors and Producers of Silhouette Stages Productions may add masking requirements for Volunteers considering increased risks from singing and dancing. The Board of Directors must be made aware of such additional requirements.

Many people hold strong personal feelings about masking. The Silhouette Stages Board of Directors encourages Patrons and Volunteers to continue masking if that makes them more comfortable or if they have a particular circumstance that influences their personal level of risk. The Silhouette Stages Board of Directors fully supports every Patron or Volunteer in choosing whether to wear a mask. Any Patron or Volunteer failing to support an individual's choice of masking, whether verbal, physical, or electronic, will not be tolerated and will be grounds for immediate removal from the facility.

### **Proof of Vaccination is required for Patrons and Volunteers.**

Patrons and Volunteers must display proof of Vaccination and photo ID prior to entry in all indoor spaces, including at all auditions, rehearsals, set builds, and performances. Proof may be (1) by showing digital images on a smartphone, or (2) by showing a physical copy of the Vaccination card and photo ID. For information on vaccines and vaccination sites: <https://www.marylandvax.org>

*What about Patrons attending multiple performances of the same Production?*

Patrons must display proof of Vaccination prior to entry at each individual performance.

*What about Volunteers participating on multiple days?*

Volunteers need only display proof of Vaccination prior to their first participation in a Production; such proof is sufficient for the extent of that Production. For example, a person attending auditions showing proof of Vaccination does not need to show proof again during call-backs, rehearsals, or performances.

### **Unvaccinated Patrons must provide proof of a negative COVID test.**

Patrons who are unable to provide proof of Vaccination, including children attending performances, must provide proof of a negative result from a COVID-19 PCR test taken within 48 hours prior to attending an indoor performance. Providing a negative test in lieu of Vaccination is an option only for Patrons, not Volunteers.

*What tests are accepted?*

Only COVID-19 PCR tests will be accepted. Rapid or Antigen test results will not be accepted.

*What qualifies as a negative result?*

Your test result must show negative or no evidence of a COVID-19 infection, your name, and the date and time indicating the test was taken less than 48 hours before your performance start time.

*How do I show proof of my negative PCR test?*

Patrons should bring a digital photo or printed copy of the negative test result and be prepared to show a staff member upon entry to the theater.



**Temperature checks will be conducted upon arrival for all Patrons and Volunteers.**

A touchless digital temperature check will be conducted to ensure your temperature is below 100.4 degrees. Anyone showing a temperature of 100.4 degrees and higher will not be admitted into the facility.

*How will temperature checks work for Patrons attending a performance?*

Patrons will have their temperature checked upon arrival at the theater.

*How will temperature checks work for Volunteers participating on multiple days, such as rehearsals?*

Volunteers will have their temperature checked upon arrival at the facility each day they participate.

**Any Patron or Volunteer exhibiting COVID-like symptoms during an event will be asked to leave.**

Silhouette Stages will strongly encourage them to be tested and/or consult with a doctor, and the individual must follow CDC recommendations for any quarantine, isolation, or testing requirements. Silhouette Stages may require proof of a negative COVID test prior to returning.

## Before The Event

### FOR PATRONS:

**I am the Patron who purchased tickets for my group – what should I know?**

It is the responsibility of the ticket purchaser to communicate the requirements of this entire COVID-19 Safety Plan, particularly the proof of Vaccination, to everyone for whom you have purchased tickets. By purchasing tickets, you accept the requirements of this COVID-19 Safety Plan. Shortly before your performance date, you will receive a performance reminder email with the most up-to-date version of this important information. Please be aware that only the ticket purchaser will receive these emails, so be sure to share these communications with everyone in your party so they are aware of what to expect.

**If you are sick, please stay home.**

If you or someone in your group doesn't feel well, has exhibited any symptoms of COVID-19 in the previous 14 days, or has been in contact with someone who has tested positive for COVID-19 in the previous 14 days, please stay home. As a reminder, symptoms include a fever of 100.4 or higher, cough, loss of smell or taste, runny nose, shortness of breath, and sore throat. If you have to stay home, see the next topic...

**What is Silhouette Stages' flexible ticket exchange policy?**

If you do not feel well on the day of your performance, please contact [silhouetestages@gmail.com](mailto:silhouetestages@gmail.com) for assistance exchanging your tickets for a different performance of the same production. Per our Ticket Policy, refunds are not available.

### FOR VOLUNTEERS:

**Volunteers in the cast and production team must complete health checks before each arrival.**

Members of the cast and production team will complete a health check prior to arrival to ensure the health and safety of all Volunteers. The health checks will be completed using TeamSnap or a paper questionnaire, and will ask Volunteers to confirm they have no COVID-like symptoms, have not tested positive, and have not been a close contact with anyone who has tested positive for COVID-19. Health checks must be completed prior to all rehearsals and performances.



## During The Event

### FOR PATRONS

#### **Volunteers Are There to Help**

Volunteers and Board Members are available throughout the performance to monitor everyone's safety and to assist in any way they can. If you feel uncomfortable at any time, please speak to one of our friendly volunteers who will assist you.

#### **Please Respect The Rules**

The rules and restrictions contained in this COVID Safety Plan have been created for the safety of all Patrons and Volunteers. Anyone who does not follow the rules or behaves in a manner disrespectful our Patrons and Volunteers will not be allowed to enter or remain in the venue.

#### **Arrival Times**

Please arrive early for your performance to allow extra time for parking, ticket scanning, and temperature/vaccination checks. Once you have entered the facility, we ask that you move to find your seat to avoid crowding in the lobby.

#### **Keep Your Seat**

We strongly encourage you to stay in your seat, unless you are using the restrooms or need to leave the facility.

#### **Occupancy Capacities**

Small spaces such as restrooms and elevators may have a posted maximum capacity to avoid overcrowding. Please respect the posted occupancy limits.

#### **Seating Configuration**

Slayton House is currently seating up to full capacity for all performances. This means that there will not be physical distancing within the venue, and you may have patrons sitting directly next to you, in front of you, and behind you.

#### **Food & Beverage Service Suspended**

Food and beverage service is suspended at this time due to restrictions in place at Slayton House. Water bottle refilling stations and small water bottles will be available. Please visit our website and this COVID Safety Plan for future updates on concessions.



## After The Event

### **Exit the Building Promptly through Designated Exits**

In order to avoid gathering of crowds indoors, Patrons and Volunteers are encouraged to promptly exit the facility at the end of the event. For performances, Patrons should exit Slayton House through the same doors through which they entered in an orderly fashion; Volunteers should exit Slayton House through the backdoors near the scene shop. Once you have exited the theater, please promptly move away from the building to ensure others can exit without congestion. Volunteers, including the cast of the performance, will meet their guests outside in the front of Slayton House.

### **Contact Tracing**

If we are notified of a positive COVID-19 diagnosis of a Patron or Volunteer, we will promptly alert the appropriate health authorities for contact tracing and do our best to contact those Patrons and Volunteers who were in contact with that individual at that event.

### **Share Your Feedback**

As the COVID-19 pandemic is a dynamic, frequently changing situation, we appreciate all feedback from our valued Patrons and Volunteers. Please contact us to let us know what you liked and what could be improved regarding our COVID-19 Safety Plan. Silhouette Stages' goal is to ensure that everyone feels safe and has an enjoyable theatrical experience.

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## PATRON ADVISORY

### COVID Safety Plan

*Updated March 14, 2022*

To ensure the health and security of our patrons, performers, and volunteers, Silhouette Stages has implemented a COVID Safety Plan. Three of our key requirements are:

1. Proof of full vaccination against COVID-19 is required to attend all performances.  
<https://www.marylandvax.org>

Children under 12 years of age and patrons with a medical condition or a closely-held religious belief that prevents vaccination must provide proof of a recent negative COVID-19 PCR test to attend an indoor performance.

2. Masks are optional for all Patrons and Volunteers per CDC Guidelines for communities with “Low” transmission rates. Silhouette Stages continues to encourage mask wearing as a simple way to protect your fellow Patrons and Volunteers from the spread of the virus.
3. Temperature checks will be conducted using a touchless digital thermometer upon arrival at all facilities. Anyone registering a temperature of 100.4 or higher will not be admitted or allowed to remain in the facility.

**Performance ticket holders who do not comply with these policies will not be admitted.  
Please see our full COVID Safety Plan for additional details.**